

Regardless of where you are moving, we want to make your move easier. We will update our records so that your statements and other correspondence are sent to the new address indicated on the form. Our Customer Service Representatives will be glad to help you if you need to order checks with your new address.

Please Note: If your new address consists of a **PO Box**, please also list a physical address. All statements and other correspondence will be mailed to your PO Box, but bank policy also requires us to input a physical address. Please speak with a Customer Service Representative if you have any questions.

(Including ALL customers to make changes for – BUT make sure they have the authority)

Name: _____

Old Address: _____

New Address: _____

(Including apartment #)

Is the new address seasonal? Yes No

If yes, please provide dates at seasonal address: _____ - _____

Please provide phone numbers for each individual account holder:

Name: _____ Name: _____

Home Phone: _____ Home Phone: _____

Work Phone: _____ Work Phone: _____

Cell Phone: _____ Cell Phone: _____

Email Address: _____ Email Address: _____

Please check box to have all accounts changed or indicate specific account numbers below:

Checking(s): _____

Savings(s): _____

Certificate of Deposit(s): _____

Loan(s): _____

Safe Deposit Box(es): _____

Debit Card(s): _____

Portfolio Number(s): _____

Today's Date: _____ Effective Date: _____

Customer Signature: _____

OFFICE USE ONLY:

Verified By: Sent to Jodi Phone: Who Called:

Received: In-Person Mail/Email Phone (Select verification methods below)

Verification Method: Known Customer Account Number Date of Birth

Navigator MainStreet Bill Pay Access Manager Superior Notifi